



Department of Finance
Purchasing Division

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ADDENDUM

Reginald E. Zeno
Director of Finance

Patrick Duhaney
*Chief Procurement Officer
City Purchasing Agent*

DATE August 23, 2016

BUYER Lashaun E. Williams

ADDENDUM NUMBER 1

ORIGINAL INVITATION DATE August 3, 2016

Your attention is called on a "Request for Proposals" mailed from this office under the below reference number and on which it is found necessary to make the following addendum.

This addendum should be considered in submitting your proposal and should be attached to the original "Request for Proposals" and made a part thereof.

ITEM DESCRIPTION

REFERENCE NUMBER

BIDS DUE

CHRIS PEOPLESOF HCM 9.2 UPGRADE

RFP474ETSPEOPLESOFTHCM

September 14, 2016

QUESTIONS & ANSWERS

1. Will the City consider a solution where vendor technical resources are on-site part time during project? **Yes, but the technical resource(s) must be available in the event of problem or other need.**
2. Will the City consider a proposal responsive that only addresses one of the three delivery optionsw under consideration (on premise upgrade, PeopleSoft HCM Cloud, or Oracle HCM Cloud)? **Yes, we will consider proposals that present only one option.**
3. Has the City obtained funding for the project? **This is not relevant to the RFP and therefore will not be disclosed.**
4. The City has requested assessment of its current environment and the vendors to propose the following solutions: Recommendations for the hardware upgrade (On Premise Solution)? **Yes, the City is looking for a recommendation to upgrade our existing hardware if needed to meet the goals of the project which are: 1) Capacity to support 6,500 users; 2) 24x7 availability; 3) Access from the Internet; and 4) move to a version of PeopleSoft that is supported beyond January 2018. The City wants the Offeror to present a turnkey solution including an assessment of the current environment, recommendations/options, and transition to the selected solution.**
5. The City has requested assessment of its current environment and the vendors to propose the following solutions: Option to move PeopleSoft to Cloud (PeopleSoft Hosting)? **Yes. Must meet the requirements as stated in the answer from question #4.**

6. The City has requested assessment of its current environment and the vendors to propose the following solutions: Option to move SaaS (Oracle Cloud HCM)? **Yes. Must meet the requirements as stated in the answer from question #4.**
7. Does the City want the hardware upgrade/hosting/SaaS pricing as part of the proposal pricing now or can they be furnished at the end of the assessment phase? **The City would like an estimate of the hardware costs, though the acquisition of the hardware may be through an MBE or other hardware vendor registered with the City.**
8. How customized is City's PeopleSoft environment – Low (less than 10%), Medium (10% to 20%) or High (greater than 20%)? **The City's PeopleSoft HCM environment has less customization than a typical organization; therefore, we would say Low (less than 10%).**
9. Does the City plan to have a bidder's conference? **Selected Offerors may be asked to come in to present their solutions if the City believes it is necessary.**
10. The introduction section of the RFP requests pricing, timelines and benefits for the upgrade to 9.2 on premise, as well as cost, timelines and benefits of potential options, including hosting and SaaS Cloud solution. The Scope of the work and deliverables section conflicts with the introduction, it reads an assessment of all possible options. Should the Offeror be providing costs, timelines and benefits for all options based on their past experiences, Items 1-6 in the introduction or just costs for an assessment of all options? **The City is requesting the Offeror to provide the costs, estimated timelines, and benefits for completing the work from start to finish for all options. This would include the assessment as well as performing the tasks to complete the upgrade/move to the selected solution.**